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FirstFedCU.com

## **AUTOMATIC PAYMENTS LETTER**

Please fill out form and give to the Account Department of each company that deposit directly into your account(s).

Attention: Account Receivable/Account

I have recently changed financial institutions and would like to have my automatic payments changed to my new account.

Please discontinue debiting my previous account and begin making automatic withdrawals from my new First Federal Credit Union account (information is listed below).

If you have any questions regarding this request, please contact me by mail or call me at the phone number listed below. Thank you for your prompt assistance in this matter.

Sincerely,	
X	X
Authorized Signature	 Date

DIRECT DEPOSIT INFORMATION	
Name	
Address	
City/State/Zip	Phone
Name of Company/Phone Number	Account Number
Amount Debited (Enter Payment Amount or Amount Due)	
Type of Payment (Example: Mortgage Payment) First Federal Credit Union	Date(s) or Frequency of Payment 2 7 3 9 7 2 8 7 1
Financial Institution	273972871 Routing Number
	Checking Savings
Account Number and Type	Checking Savings